

## **Terms and Conditions**

**Effective Date: March 1, 2025**

Welcome to Ghanshyam Gupta, MD, PC, DBA Advanced Gastroenterology, a privately owned gastroenterology office located in Rockville, Maryland. By accessing or using our services, you agree to comply with and be bound by the following Terms and Conditions. Please read them carefully.

### **1. Medical Services**

Our office provides medical services related to gastroenterology and hepatology, including consultations, diagnostic procedures, and treatment plans. Services are provided by licensed healthcare professionals and are subject to availability.

### **2. Appointments, Cancellations, and No-Show Policy**

Patients must schedule appointments in advance and notify us at least 24 hours in advance if they need to cancel or reschedule. **Repeated** cancellations or missed appointments may result in a \$25 fee.

- For procedures, a **72-hour notice** is required for cancellations. Failure to do so or missing a procedure will incur a \$150 fee.

### **3. Financial Policy**

- Payment is required at the time of service unless prior arrangements have been made.
- We accept various forms of payment, including insurance, credit/debit cards, cash, and checks.
- Patients are responsible for understanding their insurance coverage and any out-of-pocket expenses.

### **4. Insurance and Billing**

- We accept most major insurance plans. It is the patient's responsibility to verify coverage.
- Patients must ensure that if a referral is required by their insurance, whether regular or electronic that they provide it during their visit.
- Failure to provide the required referral will result in a cancellation and rescheduling of the appointment.

### **5. Privacy Policy**

- We comply with HIPAA regulations to protect patient information.
- Your personal and medical information will not be shared without your consent, except as required by law.

## **6. Patient Responsibilities**

- Patients must provide accurate medical history and information.
- Compliance with prescribed treatments and follow-up visits is essential for effective care.
- Respectful behavior towards staff and other patients is expected.

## **7. Communication Policy**

- Our phone system offers text messaging capabilities. Patients may opt in or opt out of receiving text messages at any time.
- Calls to and from our office may be recorded for quality and assurance purposes.
- By agreeing to receive messages from Advanced Gastroenterology, you understand that Msg frequency varies, and message/data rates may apply. Reply STOP to opt-out

## **8. Disclaimers and Limitation of Liability**

- Our services do not guarantee specific medical outcomes.
- We are not liable for any complications arising from non-compliance with treatment recommendations.

## **9. Changes to Terms and Conditions**

We reserve the right to update these Terms and Conditions at any time. Patients will be notified of any significant changes.

## **10. Multiple Office Locations**

Our practice operates more than one office location:

- Main Office: 10110 Molecular Drive, Suite 111, Rockville, MD 20850
- Second Location: 2415 Musgrove Road, Suite 109, Silver Spring, MD 20904

Patient information may be shared or accessed by authorized personnel across these locations as needed to provide medical care or administrative support. All locations adhere to the same privacy and security standards to protect your personal health information.

By continuing to use our services, you acknowledge that you have read, understood, and agreed to these Terms and Conditions. If you have any questions, please contact us at:

Ghanshyam Gupta, MD.PC. - DBA Advanced Gastroenterology

10110 Molecular Drive

Suite 111 Rockville, MD 20850

301-838-4224

Admin@myadvancedgastro.com